

ASSET DECLARATION 2022 & BUDGET SURVEY 2023 **FORM**

ATM-FM07

To : Information Technology Service Office**From** : TTM - KOTA KEMUNING OUTLET**Date** : 10th October 2022**RE : IT ASSET DECLARATION 2022 & IT BUDGET SURVEY 2023**

We refer to the above matter. The following is the declaration for TTM - KOTA KEMUNING OUTLET :

A. Summary of IT Asset

No. Of Staff	Desktop	POS Machine	Printer (Thermal)	Scanner Barcode
1	1	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remarks
1.	TTM - KOTA KEMUNING	Desktop	Dell Optiplex 9020	TTMSC-9170/B8H8S62	10.200.190.151 SC TTM Kota Kemuning
2.	TTM - KOTA KEMUNING	Printer (Thermal)	Wincor TH200i	TTM-PT9170/BYG0047587	TTM KOTA KEMUNING THERMAL PRINTER
3.	TTM- KOTA KEMUNING	Pos Machine	Wincor iBeetle iPos+	TTM-9170	(59GN505169)
4.	TTM- KOTA KEMUNING	Scanner Barcode	DataLogic QW2170	(Z3WERL)	

C. Inactive IT Asset

The following asset list is not able to trace during IT Preventive Maintenance 2022 as confirmed by person in charge :

No.	User	Device	Model	Computer Name/ Serial No.	Remarks

We agreed that all inactive asset will be removed from IT Asset Listing.

D. Pending Purchasing For 2022**Tech Refresh**

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023**Manage IT Asset**

No.	User	Device	Model	Computer Name/ Serial No.	Remark

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Additional

No.	Device	Quantity	Purpose
1.	Laptop		
2.	Desktop		
3.	Printer		
4.	Others ()		

Hereby, we clarify the information given is accurate and complete.

Thank you

Yours faithfully,

*Approval is required for 'Budget Plan 2023' only. You may ignore this part if not related
Approved by,



11/10/22

(WANTANEE)
Head of Department/Plant/Farm/Hatchery

(_____)
AVP and above

INTERNAL USE
Effective Date : 30 May 2019