



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : SFM - BERANANG FACTORY (RAW MATERIAL WAREHOUSE)

From : Information Technology Service Office

Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY (RAW MATERIAL WAREHOUSE) :

A. Summary of IT Asset

No. Of Staff	Desktop	Printer (LaserJet)
3	6	3

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	AHMAD SOFIAN BIN ABD KARIM	Desktop	Dell OptiPlex 3046	2021-10-13 / SFM-BRFG01 / 4BQ0LG2
2.	AHMAD SOFIAN BIN ABD KARIM	Printer (LaserJet)	Dell 2330d	2022-02-20 / SFM-BRFGPR01 / SFMFGPR01
3.	GOPINATH A/L MARIMUTHU	Printer (LaserJet)	HP 2035	1000-08-16 / CNC0500754 / CNC0500754
4.	GOPINATH A/L MARIMUTHU	Printer (LaserJet)	Others	/ SFM-PRT10 / VNC6N01201
5.	GOPINATH A/L MARIMUTHU	Desktop	Dell Optiplex 3090	/ SFM-BRRM07 / 1M7S6Q3
6.	IZZAR BIN MUSA	Desktop	Dell OptiPlex 3046	2022-02-20 / SFM-BRSL01 / 5NM0LG2
7.	Mohd Adnin bin Abd Kadir	Desktop	Dell OptiPlex 3046	1002634 / SFM-BRRM04 / 4BL5LG2
8.	SARWIN BIN DIRIN	Desktop	Dell OptiPlex 3046	/ SFM-BRRM03 / 4BL1LG2
9.	SARWIN BIN DIRIN	Desktop	Dell Optiplex 3050	/ TTM-RW33 / HF9BHJ2

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

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New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019