



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : SFM - BERANANG FACTORY (PRODUCTION)

From : Information Technology Service Office

Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY (PRODUCTION) :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
287	5	3	0	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Addy Mustasyakban bin Jamal	Desktop	Dell OptiPlex 3046	1002658 / SFM-BRPD04 / 6M94LG2
2.	KALISWARAN A/L PALANIAPPAN	Desktop	Dell Optiplex 3090	/ SFM-BRPD08 / 18CLPP3
3.	Kirubhaanathan a/l Muniandy	Desktop	Dell Optiplex 3050	1002760 / SFM-BRQC10 / C5H3GL2
4.	KIRUBHAANANTHAN A/L MUNIANDY	Printer (LaserJet)	Others	/ SFM-PRT11 / VNC7700288
5.	META KAEWMEK	Laptop	Dell Latitude 3420	/ SFM-BRPMNB02 / CL2WKL3
6.	MOHD SUFIAN BIN NGAH	Desktop	Dell Optiplex 3090	/ SFM-BRPD11 / 78CLPP3
7.	THANONGSAK SAENWONG	Laptop	Dell Latitude 3490	/ SFM-BRFTNB07 / 5T6B1W2
8.	Yutthaphong Chairod	Laptop	Dell Latitude 3400	1005296 / SFM-BRMNB02 / DG90WZ2
9.	Yutthaphong Chairod	Desktop	Dell OptiPlex 3046	1002755 / SFM-BRMT06 / 1WC91H2

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

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New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019