



## SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : SFM - BERANANG FACTORY ( MAINTENANCE )

**From** : Information Technology Service Office

**Date** : 5th September 2022

### SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY ( MAINTENANCE ) :

#### A. Summary of IT Asset

No. Of Staff	Desktop	Printer (LaserJet)
47	4	1

#### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	M.RAGUNATH A/L MOOKAN	Desktop	Dell Optiplex 3090	/ SFM-BRMT11 / 38CLPP3
2.	Mohd Amri bin Mohamad Nor	Desktop	Dell Optiplex 3050	/ SFM-BRMT07 / 7HV2LQ2
3.	MOHD AZRUL BIN AB RASIT	Desktop	Dell Optiplex 3090	/ SFM-BRMT10 / 48CLPP3
4.	RAJENDRAN A/L AYYASAMY	Desktop	Dell Optiplex 3090	/ SFM-BRMT12 / 58CLPP3
5.	RAJENDRAN A/L AYYASAMY	Printer (LaserJet)	Dell E515DW	/ SFM-BRMTPR1 / 234L132

#### D. Pending Purchasing For 2022

##### Tech Refresh

No.	User	Device	Model	PO No.

##### New Request

No.	User	Device	Model	PO No.

#### E. Budget Plan For 2023

##### Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

##### New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*