



## SUMMARY ASSET DECLARATION 2020 &amp; BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : SFM - BERANANG FACTORY ( FEED TECHNOLOGY )

**From** : Information Technology Service Office

**Date** : 5th September 2022

## SUMMARY OF IT ASSET 2022 &amp; BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY ( FEED TECHNOLOGY ) :

## A. Summary of IT Asset

No. Of Staff	Desktop	Laptop
3	2	1

## B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	MUHAMMAD AKRAM BIN ABDUL ROPHA	Desktop	Dell Optiplex 3090	/ SFM-BRPD07 / 28CLPP3
2.	NIK MOHD RAHIMIE BIN NIK SOH	Laptop	Dell Latitude 3410	/ SFM-BRFTNB08 / 9SN5563
3.	SITI NOREENA BINTI ABDUL RAHMAN	Desktop	Dell Optiplex 3090	/ SFM-BRPCR01 / 2HM1SN3

## D. Pending Purchasing For 2022

## Tech Refresh

No.	User	Device	Model	PO No.

## New Request

No.	User	Device	Model	PO No.

## E. Budget Plan For 2023

## Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

## New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*