



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : SFM - BERANANG FACTORY (FEED SALES)

From : Information Technology Service Office

Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY (FEED SALES) :

A. Summary of IT Asset

| No. Of Staff | Laptop |
|--------------|--------|
| 34 | 1 |

B. Detailed Information Of Active IT Asset

| No. | User | Device | Model | Asset ID/Computer Name/Serial No. |
|-----|-----------------------|--------|--------------------|-----------------------------------|
| 1. | KRAIWUT KHANUENGPHEAN | Laptop | Dell Latitude 3420 | / SFM-BRSLNB01 / BFJV1B3 |

D. Pending Purchasing For 2022

Tech Refresh

| No. | User | Device | Model | PO No. |
|-----|------|--------|-------|--------|
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| | | | | |
| | | | | |

New Request

| No. | User | Device | Model | PO No. |
|-----|------|--------|-------|--------|
| | | | | |
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| | | | | |

E. Budget Plan For 2023

Manage IT Asset

| No. | User | Device | Model | Computer Name/ Serial No. | Remark |
|-----|------|--------|-------|---------------------------|--------|
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| | | | | | |
| | | | | | |

New Request

| No. | User | Device | Model | PO No. |
|-----|------|--------|-------|--------|
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If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

