



## SUMMARY ASSET DECLARATION 2020 &amp; BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : SFM - BERANANG FACTORY ( FRONT SALES OFFICE )

**From** : Information Technology Service Office

**Date** : 5th September 2022

### SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY ( FRONT SALES OFFICE ) :

#### A. Summary of IT Asset

No. Of Staff	Desktop	Others	Printer (Dot Matrix)	Printer (LaserJet)	Scanner Barcode
4	5	1	3	1	2

#### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	DEIVARAANI A/P PARAMASIVAM	Printer (Dot Matrix)	Epson LQ-2180	1000-12-10 / BE9Y222291 / BE9Y222291
2.	DEIVARAANI A/P PARAMASIVAM	Printer (Dot Matrix)	Epson DLQ-3500	2022-02-20 / DTEY003573 / DTEY003573
3.	Deivaraani A/P Paramasivam	Printer (Dot Matrix)	Epson LQ-2190	1000346 / SFM- PDMFR01 / MK3Y032140
4.	DEIVARAANI A/P PARAMASIVAM		Others	/ SCANNER002 / 5208471297
5.	DEIVARAANI A/P PARAMASIVAM		Others	/ SCANNER004 / 5208382942
6.	DEIVARAANI A/P PARAMASIVAM	Others	Others	/ AA-IPPH28 / 3142018101410881
7.	DEIVARAANI A/P PARAMASIVAM	Desktop	Dell Optiplex 3090	/ SFM-BRFS06 / 424GWP3
8.	KAVITHAH A/P KUPPUSAMY	Printer (LaserJet)	Dell 2330d	2022-02-20 / DELL2350DN01 / 89021312
9.	KAVITHAH A/P KUPPUSAMY	Desktop	Dell Optiplex 3090	/ SFM-BRFS08 / 324GWP3
10.	KHAIRUN SYAZREEN BINTI ISMAIL	Desktop	Dell Optiplex 3090	/ SFM-BRFS09 / 524GWP3
11.	MOHD KHAIRUL AIMI ABD.RAHMAN	Desktop	Dell Optiplex 3090	/ SFM-BRRP04 / 624GWP3
12.	RAJAZVARI A/P BALASUNDARAM	Desktop	Dell OptiPlex 3046	/ SFM-BRFS03 / F2Q2TF2

#### D. Pending Purchasing For 2022

##### Tech Refresh

No.	User	Device	Model	PO No.

##### New Request

No.	User	Device	Model	PO No.

**E. Budget Plan For 2023****Manage IT Asset**

No.	User	Device	Model	Computer Name/ Serial No.	Remark

**New Request**

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*