



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : SFM - BERANANG FACTORY (FINISH PRODUCT WAREHOUSE)

From : Information Technology Service Office

Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY (FINISH PRODUCT WAREHOUSE) :

A. Summary of IT Asset

No. Of Staff	Desktop	PDA	Printer (LaserJet)	Scanner
6	5	8	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Mohamad Razif Bin Shahbudin	Desktop	Dell OptiPlex 3046	/ SFM-BRFG02 / 4BNZKG2
2.	PREMNATH A/L SELVARAJU		HP ScanJet G2410	2022-02-20 / CN95CS681SY / CN95CS681SY
3.	PREMNATH A/L SELVARAJU	Desktop	Dell OptiPlex 3046	/ SFM-BRFG04 / 4BP1LG2
4.	PREMNATH A/L SELVARAJU	Printer (LaserJet)	Others	/ SFM-PRT09 / VNC6N00624
5.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA1 / 20343523020031
6.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA2 / 20343523020024
7.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA3 / 20343523020077
8.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA4 / 20343523020112
9.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA5 / 20343523020069
10.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA6 / 20343523020044
11.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA7 / 20343523020053
12.	PREMNATH A/L SELVARAJU		Others	/ SFM-PDA8 / 20343523020056
13.	R.Puvanesvaran a/l Raman	Desktop	Dell OptiPlex 3046	1002754 / SFM-BRFG07 / 1V241H2
14.	Shankar A/l Perumal	Desktop	Dell OptiPlex 3046	1002632 / SFM-BRRM02 / 4BN1LG2
15.	Surayani Binti Muhamed Sabri	Desktop	Dell OptiPlex 3046	/ SFM-BRFG03 / 4BN5LG2

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023**Manage IT Asset**

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019