



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : SFM - BERANANG FACTORY (ENGINEERING)

From : Information Technology Service Office

Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for SFM - BERANANG FACTORY (ENGINEERING) :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (InkJet)	Printer (LaserJet)	Projector
31	4	4	1	1	2

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Fatin Farhana Binti Mohd Zamrie	Laptop	Dell Latitude 3490	/ SFM-BRFTNB05 / 2GDB1W2
2.	Fatin Farhana Binti Mohd Zamrie		Dell 1135n	1000-11-17 / SFM-DellPrinter07 / 3GQZ3M1
3.	MOHD KHAIRUL IZZAT BIN MOHD NOR		Epson EB-X04	/ SFM-ENGPROJ01 / WD5K7400203
4.	MOHD KHAIRUL IZZAT BIN MOHD NOR	Printer (LaserJet)	HP OFFICEJET PRO 7720 AIO	1003-01-14 / CN83825072 / CN83825072
5.	MOHD KHAIRUL IZZAT BIN MOHD NOR	Laptop	Dell Latitude 3400	1005-10-22 / SFM-BRENGNB02 / CG90WZ2
6.	Mohd Khairul Izzat bin Mohd Nor	Desktop	Dell Optiplex 3080	/ SFM-BRPD05 / BNXF3D3
7.	Mohd Khairul Izzat bin Mohd Nor	Desktop	Dell Optiplex 3080	/ SFM-BRPD06 / F7G3NF3
8.	Mohd Saiful Wazir bin Mohd Yunus	Laptop	Dell Latitude 3400	1005294 / SFM-BRENGNB04 / 9G90WZ2
9.	NATTAWUT CHUAKUL	Laptop	Dell Latitude 3420	/ SFM-BRENGNB03 / 118ZQG3
10.	NORHAIDA BINTI MOHD JAMIL			/ SFM-BRPR01 / X6592100071
11.	NORHAIDA BINTI MOHD JAMIL	Desktop	Dell Optiplex 3050	1003-02-10 / SFM-BRFT02 / 9ZL09R2
12.	NUR ADLINA BINTI SAHAFUDIN	Desktop	Dell Optiplex 3050	1003-01-11 / SFM-BRENG01 / 44YYTK2

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.
1.	NATTAWUT CHUAKUL	Laptop	Dell Latitude 3420	4500227841

New Request

No.	User	Device	Model	PO No.

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E. Budget Plan For 2023**Manage IT Asset**

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

*INTERNAL USE
Effective Date : 30 May 2019*