



ASSET DECLARATION 2022 & BUDGET SURVEY 2023 FORM

ATM-FM07

To : Information Technology Service Office
From : PKA - SENAWANG PLANT (SAFETY & HEALTH)
Date : 24th August 2022

RE : IT ASSET DECLARATION 2022 & IT BUDGET SURVEY 2023

We refer to the above matter. The following is the declaration for PKA - SENAWANG PLANT (SAFETY & HEALTH) :

A. Summary of IT Asset

| No. Of Staff | Desktop |
|--------------|---------|
| 1 | 2 |

B. Detailed Information Of Active IT Asset

| No. | User | Device | Model | Computer Name/ Serial No. | Remarks |
|-----|-----------------------------|---------|--------------------|---------------------------|------------------------|
| 1. | SATHISH KUMAR A/L SHANMUGAN | Desktop | Dell Optiplex 3040 | PKA-SWSHE02/BNVM8F2 | Location at PK2 Sophos |
| | 11 | 11 | Dell optiplex 790 | | |
| | | | | | |
| | | | | | |

C. Inactive IT Asset

The following asset list is not able to trace during IT Preventive Maintenance 2022 as confirmed by person in charge :

| No. | User | Device | Model | Computer Name/ Serial No. | Remarks |
|-----|-----------------------------|---------|-------------------|---------------------------|---|
| 1. | SATHISH KUMAR A/L SHANMUGAN | Desktop | Dell Optiplex 790 | PKA-SWMK03/2DH8C2S | TR2021 - JAN (PCA : 6523102044 & CCA : 652310200) cpu ravindran |
| | | | | | |
| | | | | | |
| | | | | | |

We agreed that all inactive asset will be removed from IT Asset Listing.

D. Pending Purchasing For 2022

Tech Refresh

| No. | User | Device | Model | PO No. |
|-----|------|--------|-------|--------|
| | | | | |
| | | | | |
| | | | | |

New Request

| No. | User | Device | Model | PO No. |
|-----|------|--------|-------|--------|
| | | | | |
| | | | | |
| | | | | |

E. Budget Plan For 2023

Manage IT Asset

| No. | User | Device | Model | Computer Name/ Serial No. | Remark |
|-----|------|--------|-------|---------------------------|--------|
| | | | | | |

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| | | | | | |
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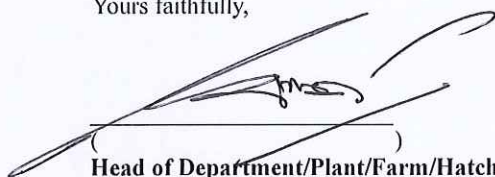
Additional

| No. | Device | Quantity | Purpose |
|-----|------------|----------|---------|
| 1. | Laptop | | |
| 2. | Desktop | | |
| 3. | Printer | | |
| 4. | Others () | | |

Hereby, we clarify the information given is accurate and complete.

Thank you

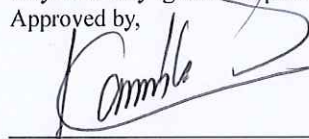
Yours faithfully,



Head of Department/Plant/Farm/Hatchery
SAFETY & HEALTH

INTERNAL USE
Effective Date : 30 May 2019

*Approval is required for 'Budget Plan 2023' only. You may ignore this part if not related
Approved by,



AVP and above
SAFETY & HEALTH

Ms. Kannika Sangthong
Vice President
Food Processing Business