

 ${\bf To} \ \ . \quad \ : \ \, {\bf Information \ Technology \ Service \ Office}$

From : AVM - KOTA BREEDER AND FARM 2

Date : 10th August 2022

RE: IT ASSET DECLARATION 2022 & IT BUDGET SURVEY 2023

We refer to the above matter. The following is the declaration for AVM - KOTA BREEDER AND FARM 2 :

A. Summary of IT Asset

No. Of Staff Desk	top	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
3 2		1	1	1

B. Detailed Information Of Active IT Asset

	User	Device	Model	Computer Name/ Serial No.	Remarks
	MU SALMI BINTI MANSOR	Desktop	Dell OptiPlex 3060	AVF-KBFM02/ JPHH2K2	KOTA HATCHERY
	MU SALMI BINTI MANSOR	Desktop	Dell OptiPlex 3060	AVM-KBFM04/ JPHG862	AVM - Kota breeder and farm 2
3.	CHATPISIT RAKSI	Laptop	Dell Latitude 3480	CPJ-CKNB01/ 4P81PJ2	
4.	MU SALMI BINTI MANSOR	Printer (Dot Matrix)	Epson LQ-300+II	AVM-KBFM2 DOT/ G82Y252085	-Kota Hatchery
5.	MU SALMI BINTI MANSOR		HP Laserjet Pro MFP M227fdn	CPJ- LASERJET01/	-Kota Hatchery

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	Inactive IT Asset e following asset list is not able to to. User	race during IT Pro	ventive Maint	tenance 2022 as	Computer	n in charge :	
					Name/ Serial No.		
_							
17.	agreed that all inactive asset will b						
ech	Pending Purchasing For 2022 h Refresh						
ech		Devi	ce	Model	PO	No.	
ecl	h Refresh User	Devi	ce		PO	No.	
o.	h Refresh User	Devi	ce .		PO		
ech o.	h Refresh User			Model			
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ew o. Bi	Request User Request User udget Plan For 2023			Model		N.	
ew o. Bi	Request User Request User User udget Plan For 2023			Model		No.	

	3 40	+			7	767			
	Additional				1.0		50		
	No. Device		Ou	antity	Purpose				
	1. Laptop		- Qu	antity	rurpose			(3)	
	Desktop				_				
	Printer								
	4. Others ()							
	Hereby, we clarify the infor	mation given is acc	urate and co	mplete					
		minori given is acc	unde und co	impicte.					
	Thank you								9
	rnank you								
					*Approval i	s required for	'Budget Plan 2023' part if not related		
	Yours faithfully,				only. You m	ay ignore this	part if not related		
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	Head of Department/Plan	t/Farm/Hatchery			AVP and al)		
	INTERNAL USE Effective Date: 30 May 2019				AVF and at	oove			
	espective Date: 30 May 2019		200						
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	Vr. Chatpisit Raksri General Manager								
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