



To : PKA - SENAWANG PLANT (PRODUCTION)

From : Information Technology Service Office

Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - SENAWANG PLANT (PRODUCTION) :

A. Summary of IT Asset

No. Of Staff	Desktop	Printer (LaserJet)
288	12	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	FAZLEEN BT ABDULLAH	Desktop	Dell OptiPlex 7010	6353-04-28 / PKA-SWFPP32 / 9H1XYY1
2.	FAZLEEN BT ABDULLAH	Desktop	Dell Optiplex 3090	/ PKA-SWFPP30 / FDM1SN3
3.	MOHD KHAIRUL ZAMRI AB RAHIM	Desktop	Dell Optiplex 7010	6337-10-05 / PKA-SWPR06 / BK03F02
4.	MOHD KHAIRUL ZAMRI AB RAHIM	Desktop	Dell Optiplex 780	6321-11-03 / PKA-SWQC01 / G5V192S
5.	MOHD KHAIRUL ZAMRI AB RAHIM	Desktop	Dell Optiplex 3050	/ PKA-SWAPFP01 / 7HS2LQ2
6.	MUHAMMAD IMRAN BIN SHAHROOM	Desktop	Dell Optiplex 3080	/ PKA-SWFP25 / 18PCJF3
7.	NARIZAH BINTI AHMAD	Printer (LaserJet)	HP P2055D	2022-04-28 / HP P2055D / CNC5162625
8.	NARIZAH BINTI AHMAD	Desktop	Dell OptiPlex 790	6326-09-20 / PKA-SWFP01 / 9CVHC2S
9.	NARIZAH BINTI AHMAD	Desktop	Dell Optiplex 3090	/ PKA-SWFPA01 / BDM1SN3
10.	PANUDAT SUWANUMPORN	Desktop	Dell OptiPlex 3070	1009-09-23 / PKA-SWPK03 / 73KP643
11.	SHAHKIM BIN AHMAD	Desktop	Dell Optiplex 790	6413-03-30 / PKA-SWFP07 / DBVHC2S
12.	SHAHKIM BIN AHMAD	Desktop	Dell Optiplex 3070	1009-09-17 / PKA-SWFP26 / 73HJ643
13.	UDOMSIN KOOBOON	Desktop	Dell OptiPlex 3070	1009-09-16 / PKA-SWFP28 / 73GQ643

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019