



**To** : PKA - SENAWANG PLANT ( FPP WAREHOUSE )

**From** : Information Technology Service Office

**Date** : 11th September 2022

**SUMMARY OF IT ASSET 2022 & BUDGET 2023**

We refer to the above matter.

Following is the summary for PKA - SENAWANG PLANT ( FPP WAREHOUSE ) :

**A. Summary of IT Asset**

No. Of Staff	Desktop	Printer (Dot Matrix)
8	4	5

**B. Detailed Information Of Active IT Asset**

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	FAZIRUL IKHWAN BIN MOHD RASI	Printer (Dot Matrix)	Epson LQ-310	/ PKA-SWWHPD08 / R9DY3888909
2.	MARIESSA SAVARIMUTHU	Desktop	Dell Optiplex 3080	/ PKA-SWWH08 / BJ40DJ3
3.	Nur Farahain binti Ahmad Baharin	Printer (Dot Matrix)	Epson LQ-310	/ PKA-PrinterWH01 / R9DY388909
4.	NURNILAM SARI ABDUL GANI	Printer (Dot Matrix)	Epson LQ-2190	2022-04-28 / LQ2190FPP / MK3Y056077
5.	NURUL ASHIKIN BT MUHAMMAD	Printer (Dot Matrix)	Epson LQ-310	/ PKA-SWFPPPD07 / R9DY388817
6.	RAJESWARI A/P RAMASAMY	Printer (Dot Matrix)	Others	1000-06-02 / EPSON590 / FSWY048096
7.	RAJESWARI A/P RAMASAMY	Desktop	Dell OptiPlex 7010	6316-04-27 / PKA-SWWH10 / 9G1XYY1
8.	RAJESWARI A/P RAMASAMY	Desktop	Dell Optiplex 780	6350-04-28 / PKA-SWWH02 / B7K192S
9.	THILAGA A/P. RAMASAMY	Desktop	Dell Optiplex 7010	6315-04-27 / PKA-SWWH11 / FM1XYY1

**D. Pending Purchasing For 2022**

**Tech Refresh**

No.	User	Device	Model	PO No.

**New Request**

No.	User	Device	Model	PO No.

**E. Budget Plan For 2023**

**Manage IT Asset**

No.	User	Device	Model	Computer	Remark

				<b>Name/ Serial No.</b>	

**New Request**

<b>No.</b>	<b>User</b>	<b>Device</b>	<b>Model</b>	<b>PO No.</b>

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*