



## SUMMARY ASSET DECLARATION 2020 &amp; BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : PKA - PORT KLANG FEEDMILL ( HR / GENERAL AFFAIRS & GOVT. LIAISON )

**From** : Information Technology Service Office

**Date** : 12th September 2022

### SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL ( HR / GENERAL AFFAIRS & GOVT. LIAISON ) :

#### A. Summary of IT Asset

No. Of Staff	Desktop	Laptop
2	4	3

#### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	CHAN JU LAI	Laptop	Dell Latitude 3490	/ PKA-PKHRNB05 / 51PZ1W2
2.	EVON YONG YOKE FOONG	Desktop	Dell Optiplex 3070	/ PKA-PKHR10 / 71MY933
3.	MOHD HATARASNA BIN MOHD RASHID	Desktop	Dell Optiplex 3060	/ PKA-PKHR05 / H3FYVV2
4.	NG KUI CHONG	Laptop	Dell Latitude 5290	/ PKA-PKHRNB01 / C95QXT2
5.	NUNTHIWAT A/L JOT HIN	Desktop	Dell Optiplex 3050	/ PKA-PKHR08 / 3VNT9P2
6.	NUR BAIZURI BINTI ABDUL JAFFAR	Desktop	Dell Optiplex 3050	/ PKA-PKHR02 / 3VWW9P2
7.	SEE BEE BEE	Laptop	Dell Latitude 3400	/ PKA-PKNB55 / H24FMW2

#### D. Pending Purchasing For 2022

##### Tech Refresh

No.	User	Device	Model	PO No.

##### New Request

No.	User	Device	Model	PO No.

#### E. Budget Plan For 2023

##### Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

##### New Request

No.	User	Device	Model	PO No.

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If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*