



## SUMMARY ASSET DECLARATION 2020 &amp; BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : PKA - PORT KLANG FEEDMILL ( FEED TECHNOLOGY )

**From** : Information Technology Service Office

**Date** : 12th September 2022

## SUMMARY OF IT ASSET 2022 &amp; BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL ( FEED TECHNOLOGY ) :

## A. Summary of IT Asset

No. Of Staff	Desktop	Laptop
3	1	5

## B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	LEE SHIN SHIN	Laptop	Dell Latitude 3420	/ PKA-PKNB77 / CTC3JL3
2.	LEE SHIN SHIN	Desktop	Dell Optiplex 3060	/ PKA-PKQC10 / H2G0WV2
3.	Muhammad Hamizan Bin Nor Azman	Laptop	Dell Latitude E5440	/ CPJ-KPNB01 / 6RY6YZ1
4.	SAKDA AUNSIAM	Laptop	Dell Latitude 5320	/ PKA-PKNB59 / CTVS963
5.	VIVIAN CHONG MUN YEE	Laptop	Dell Latitude 5290	1008-07-06 / PKA-PKNB60 / DSHM8S2
6.	YONG KET KONG	Laptop	Dell Latitude 3420	/ PKA-PKNB80 / 74ZFML3

## D. Pending Purchasing For 2022

## Tech Refresh

No.	User	Device	Model	PO No.

## New Request

No.	User	Device	Model	PO No.

## E. Budget Plan For 2023

## Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

## New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*