



## SUMMARY ASSET DECLARATION 2020 &amp; BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : PKA - PORT KLANG FEEDMILL ( FEED SALES )

**From** : Information Technology Service Office

**Date** : 12th September 2022

## SUMMARY OF IT ASSET 2022 &amp; BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL ( FEED SALES ) :

## A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)
35	4	0	2

## B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Azizie Bin Abu Bakar	Desktop	Dell Optiplex 3050	/ PKA-PKFO02 / 3VXR9P2
2.	Cheah Sheau Yen	Desktop	Dell OptiPlex 3060	1008587 / PKA-PKFS02 / H2S1WV2
3.	Yap Hwan Ling	Printer (Dot Matrix)	Epson LQ-2190	1003144 / PKA-PRNTPKWB12 / MK3Y038546
4.	Yap Hwan Ling	Desktop	Dell Optiplex 3050	/ PKA-PKFO03 / 3VTR9P2
5.	YAP HWAN LING	Printer (Dot Matrix)	Epson LQ-310	/ PKA-PKFSPD01 / R9DY387309
6.	Yong Kim Loon	Desktop	Dell OptiPlex 3046	/ PKA-PKFO10 / 9SL4TF2

## D. Pending Purchasing For 2022

## Tech Refresh

No.	User	Device	Model	PO No.

## New Request

No.	User	Device	Model	PO No.

## E. Budget Plan For 2023

## Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

## New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*