



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : PKA - PORT KLANG FEEDMILL (FEEDMILL OFFICE)

From : Information Technology Service Office

Date : 23rd September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL (FEEDMILL OFFICE) :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
4	6	2	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Amnart Phoothoson	Laptop	Dell Latitude 3490	1008591 / PKA-PKNB05 / 1YNZ1W2
2.	K. Siva Ram A/L Krishna Muthi	Desktop	Dell OptiPlex 3070	1001-06-01 / PKA-PKWB01 / CXTFNX2
3.	K.SIVA RAM A/L KRISHNA MUTHI	Printer (LaserJet)	HP Laserjet Pro M227fdn MFP	/ PKA-PKPL01 / VNF3D03148
4.	Nor Shazana Binti Mohd Kamal	Desktop	Dell OptiPlex 3060	1008589 / PKA-PKMR021 / H2Y2WV2
5.	Nor Shazana Binti Mohd Kamal	Printer (Dot Matrix)	Epson LQ-310	/ epson310-pka / R90Y387309
6.	Nurull Nasirah Binti Haron	Desktop	Dell Optiplex 3050	/ PKA-PKFO01 / 3VXX9P2
7.	Siti Nor Aishah Binti Osman	Desktop	Dell OptiPlex 3060	1008590 / PKA-PKFO06 / H3M3WV2
8.	Siti Nor Aishah Binti Osman	Laptop	Dell Latitude 3400	/ PKA-PKNB52 / 6HWFMW2
9.	Tan Choon Huee	Desktop	Dell OptiPlex 3070	/ PKA-PKPKC01 / 7LSCRZ2
10.	WAN NORNADZIRA BINTI WAN BULKARIM	Desktop	Dell Optiplex 3070	/ PKA-PKPC08 / 71NY933

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

--	--	--	--	--

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

*INTERNAL USE
Effective Date : 30 May 2019*