



## SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : PKA - PORT KLANG FEEDMILL ( FEEDMILL MAINTENANCE )

**From** : Information Technology Service Office

**Date** : 23rd September 2022

### SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL ( FEEDMILL MAINTENANCE ) :

#### A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (LaserJet)
22	6	2	0

#### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Arunasalam A/L Krishnan	Desktop	Dell OptiPlex 3060	1008612 / PKA-PKMT09 / H2V2WV2
2.	Lim Boon Thiam	Desktop	Dell OptiPlex 3070	/ PKA-PKPC05 / 71KY933
3.	MUHAMMAD HANIF ABD RAZAK	Desktop	Dell Optiplex 3060	/ PKA-PKMT10 / H3J5WV2
4.	MUHAMMAD HAZMEER BIN MOKHTAR	Laptop	Dell Latitude E5440	/ PKA-PKNB23 / 64Y6YZ1
5.	Saravana A/L Ramanaidu	Desktop	Dell OptiPlex 3060	1008610 / PKA-PKMT08 / H3S4WV2
6.	Supramaniam A/L Ramanaidu	Desktop	Dell Optiplex 3080	/ PKA-PKMT12 / 7VP1SN3
7.	TEE HENG BUO	Laptop	Dell Studio 1557	/ PKA-PKNB68 / CHZKKL1
8.	Tee Heng Buo	Desktop	Dell Optiplex 3080	/ PKA-PKMT04 / F3NCJF3

#### D. Pending Purchasing For 2022

##### Tech Refresh

No.	User	Device	Model	PO No.

##### New Request

No.	User	Device	Model	PO No.

#### E. Budget Plan For 2023

##### Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

**New Request**

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*