



## SUMMARY ASSET DECLARATION 2020 &amp; BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : PKA - KULIM OS

**From** : Information Technology Service Office

**Date** : 29th August 2022

### SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - KULIM OS :

#### A. Summary of IT Asset

No. Of Staff	Desktop	Printer (Dot Matrix)	Printer (LaserJet)
10	7	3	1

#### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	NORMIMI BINTI ABD SHUKOR	Printer (LaserJet)	Dell E515DW	2022-04-25 / OSKULIM DELL / 237P132
2.	KHAIRUL BASHARIAH BINTI ABD RAHIM	Desktop	Dell Optiplex 3090	/ PKA-KLOS07 / D24GWP3
3.	NORMIMI BINTI ABD SHUKOR	Desktop	Dell Optiplex 3090	/ PKA-KLOS09 / 134GWP3
4.	AHMAD HAIKAL BIN MOHD YUSOFF	Desktop	Dell Optiplex 3090	/ PKA-KLOS11 / H24GWP3
5.	AHMAD FAHMI AIZUDDIN BIN ABDUL MAJID	Desktop	Dell Optiplex 3090	/ PKA-KLOS12 / G24GWP3
6.	BEDIUZZAMAN BIN ROSLI	Desktop	Dell Optiplex 3090	/ PKA-KLOS08 / F24GWP3
7.	MOHAMMAD AIDIL AMIR BIN SOHAIMI	Desktop	Dell Optiplex 3090	/ PKA-KLOS10 / J24GWP3
8.	LEE HSIEN WEN	Desktop	Dell Optiplex 3090	/ PKA-KLOS13 / C24GWP3
9.	KHAIRUL BASHARIAH BINTI ABD RAHIM	Printer (Dot Matrix)	Epson LQ-310	2022-04-25 / PKA-PRINTER0S2 / R9DY029101
10.	NORMIMI BINTI ABD SHUKOR	Printer (Dot Matrix)	Epson LQ-310	/ PKA-KLOSPD01 / R9DY461172
11.	NORMIMI BINTI ABD SHUKOR	Printer (Dot Matrix)	Epson LQ-310	2022-04-25 / LQ310-OSKULIM / R9DY029114

#### D. Pending Purchasing For 2022

##### Tech Refresh

No.	User	Device	Model	PO No.

##### New Request

No.	User	Device	Model	PO No.

#### E. Budget Plan For 2023

**Manage IT Asset**

No.	User	Device	Model	Computer Name/ Serial No.	Remark

**New Request**

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*