



# SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : CPJ - PEDAS 2 BREEDER FARM  
**From** : Information Technology Service Office  
**Date** : 29th August 2022

## SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for CPJ - PEDAS 2 BREEDER FARM :

### A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
3	2	1	1	1

### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Preecha Kwannoo	Laptop	Dell Latitude 3400	/ AVM-KTFRMNB01 / HM5BNT2
2.	MOHD HAZRUL HAZWAN BELAH	Desktop	Dell Optiplex 3060	1005-04-24 / CPJ-PDF201 / JPHP9M2
3.	MOHD HAZRUL HAZWAN BELAH	Desktop	Dell Optiplex 3060	/ CPJ-PDF202 / JPHM7N2
4.	MOHD HAZRUL HAZWAN BELAH	Printer (Dot Matrix)	Epson LQ-310	/ PKA-PDS2DM / R9DY356049
5.	MOHD HAZRUL HAZWAN BELAH	Printer (LaserJet)	HP Laserjet Pro M227fdn MFP	1006-09-11 / AVM-LASERJET01 / VNH3800241

### D. Pending Purchasing For 2022

#### Tech Refresh

No.	User	Device	Model	PO No.

#### New Request

No.	User	Device	Model	PO No.

### E. Budget Plan For 2023

#### Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

#### New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*