



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 **FORM**

ATM-FM08

To : CPJ - YONG PENG FARM BRC2
From : Information Technology Service Office
Date : 25th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for CPJ - YONG PENG FARM BRC2 :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (InkJet)
2	2	0	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Julak Anak Sawing	Desktop	Dell OptiPlex 3060	/ CPJ-YPBRC201 / JK4Y8X2
2.	Julak Anak Sawing	Desktop	Dell OptiPlex 3070	/ CPJ-BRC01 / HCBFX53
3.	Julak Anak Sawing		HP 2035	/ CPJ-BRC2PR01 / CN5CS471BG

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

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If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019