



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 **FORM**

ATM-FM08

To : PKA - SIMPANG RENGAM FARM
From : Information Technology Service Office
Date : 25th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - SIMPANG RENGAM FARM :

A. Summary of IT Asset

No. Of Staff	Desktop	Printer (LaserJet)	Projector
3	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Muhammad Khairulakmal bin Md Saman		Dell 1550	/ PKA-SPGProjector / CN05M1H3S00818650068
2.	Muhammad Khairulakmal bin Md Saman	Desktop	Dell Optiplex 3060	/ PKA-SRFRM01 / 4QP49R2
3.	Muhammad Khairulakmal bin Md Saman	Printer (LaserJet)	HP Laserjet Pro MFP M227fdn	1007-11-11 / PKA-SPGPR01 / VNC3X00287

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE

Effective Date : 30 May 2019