



# SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : CPJ - KUALA KANGSAR BREEDER AND HATCHERY

**From** : Information Technology Service Office

**Date** : 30th August 2022

## SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for CPJ - KUALA KANGSAR BREEDER AND HATCHERY :

### A. Summary of IT Asset

No. Of Staff	Desktop	Printer (Dot Matrix)
4	4	1

### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	HAMIDAH BINTI AHMAD DAUD	Desktop	Dell OptiPlex 3070	/ CPJ-KK03 / CXX7NX2
2.	HAMIDAH BINTI AHMAD DAUD	Desktop	Dell OptiPlex 3070	/ CPJ-KK04 / CXV8NX2
3.	HAMIDAH BINTI AHMAD DAUD	Desktop	Dell OptiPlex 790	6401-03-10 / CPJ-KK02 / 752K92S
4.	HAMIDAH BINTI AHMAD DAUD	Desktop	Dell OptiPlex 790	6401-03-10 / CPJ-KK01 / 852K92S
5.	HAMIDAH BINTI AHMAD DAUD	Printer (Dot Matrix)	Epson LQ-300+II	/ LQ-300+ii / G28Y299955

### D. Pending Purchasing For 2022

#### Tech Refresh

No.	User	Device	Model	PO No.

#### New Request

No.	User	Device	Model	PO No.

### E. Budget Plan For 2023

#### Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

#### New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itsso.survey@cpmalaysia.com](mailto:itsso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*