



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : PKA - JOHOR OS
From : Information Technology Service Office
Date : 26th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - JOHOR OS :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)
3	2	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Muhamad Amirul Fareez bin Zainal	Laptop	Dell Latitude E6330	/ PKA-PKQCNB01 / HL9VVZ1
2.	Muhamad Amirul Fareez bin Zainal	Desktop	Dell Optiplex 3080	/ PKA-JHROS10 / 5NXFTD3
3.	Muhamad Amirul Fareez bin Zainal	Desktop	Dell Optiplex 3080	/ PKA-JHROS11 / GNXFTD3
4.	Muhamad Amirul Fareez bin Zainal	Printer (Dot Matrix)	Epson LQ-310	1007-07-20 / PKA-JHROSPR01 / R9DY387310
5.	Muhamad Amirul Fareez bin Zainal	Printer (LaserJet)	HP Laserjet Pro MFP M227fdn	/ PKA-JHROS01 / VNH6C00154

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itsa.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019