



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : PKA - PORT KLANG FEEDMILL (MANAGEMENT OFFICE)

From : Information Technology Service Office

Date : 14th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL (MANAGEMENT OFFICE) :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (InkJet)	Printer (LaserJet)	Projector	Scanner
4	1	4	0	1	3	0

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	CHUA XUI LI	Laptop	Dell Latitude E5440	/ L5440-PKANB08 / BRY6YZ1
2.	CHUA XUI LI	Laptop	Dell Latitude E5440	/ CPF-ITNB31 / 64Y6YZ1
3.	Chua Xui Li	Printer (LaserJet)	HP Color LaserJet Pro M251n	1003151 / HP LASERJET PRO 200 COLOR M251n / VNCJD00498
4.	Chua Xui Li	Laptop	Dell Latitude E5440	1003163 / PKA-PKNB29 / FFY6YZ1
5.	CHUA XUI LI		Epson EB-970	/ PKA-PKPMX04 / X8BD1600045
6.	Chua Xui Li	Desktop	Dell OptiPlex 3060	1008588 / PKA-PKHR04 / H3P2WV2
7.	SANTIPHARP SEESUWANPHIP	Laptop	Microsoft Surface Pro 7+	/ PKA-PKNB70 / 026218213753
8.	Santipharp Seesuanphip		Others	1004888 / LG-CFO / 405SREU9N068
9.	Santipharp Seesuanphip		Epson EB-535W	1007218 / PKAPROJ02 / VF6F740086L

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019