



## SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

**To** : PKA - PORT KLANG FEEDMILL ( FEED PREMIX )

**From** : Information Technology Service Office

**Date** : 16th August 2022

### SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL ( FEED PREMIX ) :

#### A. Summary of IT Asset

No. Of Staff	Desktop	Printer (Dot Matrix)	Printer (LaserJet)
4	2	1	1

#### B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Raja Raud A/L Saminathan	Printer (Dot Matrix)	Epson LQ-300	/ DCAY144133 / DCAY144133
2.	Raja Raud A/L Saminathan	Desktop	Dell Optiplex 3050	/ PKA-PKPMX03 / 7HZ1LQ2
3.	Raja Raud A/L Saminathan	Desktop	Dell OptiPlex 3060	1008609 / PKA-PKPMX01 / H2CYVV2
4.	Ravindran A/L Sandreygesen	Printer (LaserJet)	Dell B1265dnf	/ PKA-PLAS02 / 152L7S1

#### D. Pending Purchasing For 2022

##### Tech Refresh

No.	User	Device	Model	PO No.

##### New Request

No.	User	Device	Model	PO No.

#### E. Budget Plan For 2023

##### Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

##### New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to [itso.survey@cpmalaysia.com](mailto:itso.survey@cpmalaysia.com) before 25 August 2022.

Thank You

Yours faithfully,

**Information Technology Service Office**

*INTERNAL USE*  
*Effective Date : 30 May 2019*