



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : PKA - PORT KLANG FEEDMILL (FEEDMILL OFFICE)

From : Information Technology Service Office

Date : 14th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for PKA - PORT KLANG FEEDMILL (FEEDMILL OFFICE) :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)
4	6	2	2

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Amnart Phoothoson	Laptop	Dell Latitude 3490	1008591 / PKA-PKNB05 / 1YNZ1W2
2.	K. Siva Ram A/L Krishna Muthi	Desktop	Dell OptiPlex 3070	1001-06-01 / PKA-PKWB01 / CXTFNX2
3.	Nor Shazana Binti Mohd Kamal	Desktop	Dell OptiPlex 3060	1008589 / PKA-PKMR021 / H2Y2WV2
4.	Nor Shazana Binti Mohd Kamal	Printer (Dot Matrix)	Epson LQ-2190	/ BE94158234 / BE94158234
5.	Nor Shazana Binti Mohd Kamal	Desktop	Dell OptiPlex 3070	1007453 / PKA-PKMR03 / CXXDNX2
6.	Nor Shazana Binti Mohd Kamal	Printer (Dot Matrix)	Epson LQ-310	/ epson310-pka / R90Y387309
7.	Nurull Nasirah Binti Haron	Desktop	Dell Optiplex 3050	/ PKA-PKFO01 / 3VXX9P2
8.	Siti Nor Aishah Binti Osman	Desktop	Dell OptiPlex 3060	1008590 / PKA-PKFO06 / H3M3WV2
9.	Siti Nor Aishah Binti Osman	Laptop	Dell Latitude 3400	/ PKA-PKNB52 / 6HWF MW2
10.	Tan Choon Huee	Desktop	Dell OptiPlex 3070	/ PKA-PKPKC01 / 7LSCRZ2

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019