

## ASSET DECLARATION 2022 & BUDGET SURVEY 2023 FORM

: Information Technology Service Office

From: AQUA - SETAPAK HQ (SAFETY & HEALTH)

Date : 22nd August 2022

## RE: IT ASSET DECLARATION 2022 & IT BUDGET SURVEY 2023

We refer to the above matter. The following is the declaration for AQUA - SETAPAK HQ (SAFETY & HEALTH):

Summary of IT Asset	Other	3				
Of Staff Laptop			1			
n and annual of Anti	ive IT Asset				Remarks	-
etailed Information Of Acti	Device	Mod	el	Computer Name/ Serial	Kemarks	
User	Device			Name/ Serial No.		
' · ·		11	2420	AA-		107.47
CHEN BOON KWEE	Laptop	Dell	Latitude 3420	STHQNB31/		
CHERTE	7	1	*	B0DZQG3	2	112 25
		-+	Mul		2.70	
					+	
nactive IT Asset			Maintenance 2	022 as confirmed	by person	in charge:
nactive IT Asset following asset list is not ab	ole to trace during I	1 Preventiv	odel	Computer	Remar	ks
User	Device	1410	Juci	Name/ Seri	al	
		1		No.	-+-	
					-+-	
					-+-	<del>- 1 - 7</del> -
1				1		
		Trom IT As	set Listing.			
ending Purchasing For 20	022				PO No.	
ending Purchasing For 20 h Refresh	022	From IT As	set Listing.  Model		PO No.	
ending Purchasing For 20 n Refresh	022				PO No.	
ending Purchasing For 20 Refresh	022				PO No.	
ending Purchasing For 20 h Refresh	022				PO No.	
ending Purchasing For 20 h Refresh User	022					
Pending Purchasing For 20 h Refresh User w Request	D	Device			PO No.	
Pending Purchasing For 20 h Refresh . User w Request	D		Model			
Pending Purchasing For 20 h Refresh User w Request	D	Device	Model			
Pending Purchasing For 20 h Refresh User 	D	Device	Model			
Pending Purchasing For 20 h Refresh User  W Request	D	Device	Model			
Pending Purchasing For 20 h Refresh User 	D	Device	Model			
Pending Purchasing For 20 h Refresh User  W Request User	D	Device	Model			
Pending Purchasing For 20 h Refresh User  W Request User  Budget Plan For 2023	D	Device	Model		PO No.	
Pending Purchasing For 20 h Refresh User  W Request . User  Budget Plan For 2023 anage IT Asset	D D	Device	Model	Com	PO No	
Pending Purchasing For 20 h Refresh User  W Request User  Budget Plan For 2023  anage IT Asset	D	Device	Model	Com	PO No.	
Pending Purchasing For 20 h Refresh User  W Request User  Budget Plan For 2023 anage IT Asset	D D	Device	Model	Com Nam No.	PO No	
Pending Purchasing For 20th Refresh  . User  w Request  b. User  Budget Plan For 2023  anage IT Asset	D D	Device	Model	Nam	PO No	
Pending Purchasing For 20ch Refresh  . User  We Request  . User  Budget Plan For 2023  anage IT Asset  o. User	D D	Device	Model	Nam	PO No	
Pending Purchasing For 20 th Refresh User  W Request User  Budget Plan For 2023  anage IT Asset	D D	Device	Model	Nam	PO No	



	litional	The same of the sa	
No.	Device	Quantity Perpett	
1,	Laptop		
2.	Laptop Desktop		
3.	Printer		
4	Others (		

Hereby, we clarify the information given is accurate and complete.

Thank you

Yours faithfully,

Head of Department/Plant/Farm/Hatchery SAFETY & HEALTH

INTERNAL USE Effective Date: 30 May 2010

\*Approval is required for Budget Plan 2023' only. You may ignore this part if not related Approved by.

AVP and above SAFETY & HEALTH