



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : AA - MERSING HATCHERY
From : Information Technology Service Office
Date : 5th September 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for AA - MERSING HATCHERY :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (LaserJet)	Projector
8	1	1	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	APIPORN THAIARREE		Dell 1133	/ AA-MGHTPRO01 / J5SD1S1
2.	Noor Shermiy Syahira Binti Pendi	Printer (LaserJet)	Dell 1135n	/ DellPrtMersing01 / G5VZ3M1
3.	APIPORN THAIARREE	Laptop	Dell Latitude 3420	/ AA-MGHT01 / 479ZQG3
4.	APIPORN THAIARREE	Desktop	Dell Optiplex 3080	/ AA-MGHT02 / 1GTZCJ3
5.	APIPORN THAIARREE	Printer (Dot Matrix)	Epson LQ-300+II	/ AA-MGHTPR01 / G82Y284092

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.
2.	Apiporn Thaiarree	Laptop		
3.	Apiporn Thaiarree	Laptop		
4.	Apiporn Thaiarree	Laptop		

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If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019