SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 *FORM*

ATM-FM08

To : AA - JOHOR FARM
From : Information Technology Service Office
Date : 25th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for AA - JOHOR FARM :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Others	Printer (Dot Matrix)	Printer (InkJet)
34	10	4	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	ORANOOT PROUGSASRI	Laptop	Dell Latitude 3410	/ AA-JHFMNB02 / 13Q9403
2.	Akhom Niyomdecha	Laptop	Dell Latitude 3420	/ AA-JHFM20 / 7KJV1B3
3.	NOR AZIAN BINTI JOHAR	Desktop	Dell Latitude 3420	/ AA-DSH20 / HF0FR93
4.	FATIN AMIRA BINTI ABD MANAN	Laptop	Dell Latitude 3480	/ AA-JHFMNB03 / 9HT46F2
5.	WARAN-U CHANTAWIBOON	Laptop	Dell Latitude 5290	1013-10-26 / DELL-AQ / 8WG5SQ2
6.	NIK NUR SHAFIKA BINTI HASSAN BASRI	Desktop	Dell Optiplex 3050	1011-11-13 / AA-JHFM09 / FT1SRK2
7.	NOR KAMISAH BINTI ELIAS	Desktop	Dell Optiplex 3050	1013-11-26 / AA-JHFM02 / 9ZK59R2
8.	YUZLINA BINTI OTHMAN	Desktop	Dell OptiPlex 3060	0000-00-00 00:00:00 / AA-JHFM04 / H3QXVV2
9.	NARTTAYA PROMSUT	Desktop	Dell OptiPlex 3060	/ AA-JHFM05 / H2LYVV2
10.	WAN ANTASAH BINTI WAN ABD GHANI	Desktop	Dell OptiPlex 3060	/ AA-JHFM03 / H2MZVV2
11.	NOR KAMISAH BINTI ELIAS	Desktop	Dell OptiPlex 3060	/ AA-JHFM06 / H2PZVV2
12.	NARTTAYA PROMSUT	Desktop	Dell OptiPlex 3060	1006-11-28 / AA-JHFM07 / GJJV8X2
13.	NIK NUR SHAZANA BINTI HASSAN BASRI	Desktop	Dell Optiplex 3080	/ AA-JHFM11 / DC5HQK3
14.	FATIN NUR FAZIRA BINTI JAMALUDIN	Desktop	Dell Optiplex 3090	/ AA - JHFM12 / 5LDKPQ3
15.	YUZLINA BINTI OTHMAN	Printer (Dot Matrix)	Epson LQ-310	1010-03-07 / AA - JHFMPR01 / R9DY204358
16.	NOR KAMISAH BINTI ELIAS		HP Officejet Pro 8210	1014-06-25 / AA-JHFMPR02 / CN8B1GT1RG
17.	YUZLINA BINTI OTHMAN	Others	Others	/ AA-IPPH44 /

				10741A-T42S

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office