



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : AA - TAWAU FARM 1

From : Information Technology Service Office

Date : 29th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for AA - TAWAU FARM 1 :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Others	Printer (Dot Matrix)	Projector
36	11	2	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	JULI ASNI LAMIDE	Laptop	Dell Latitude 3400	/ AA-TWFRMNB01 / BT03QT2
2.	Adisorn Kongklai	Laptop	Dell Latitude 3480	1007313 / AA-TWFRMNB02 / 9WRXRJ2
3.	JAHARINAH BINTI PIUT	Desktop	Dell Optiplex 3046	/ AA-TWFRM18 / 1V8C1H2
4.	NOOR SHA AERAWATI BT SALIM	Desktop	Dell Optiplex 3046	/ AA-TWFRM12 / 1SH51H2
5.	MUHAMMAD ZAIME BIN BERAHIM	Desktop	Dell Optiplex 3050	/ AA-TWFRM11 / FBRS9P2
6.	SUKUR BIN LASUPU	Desktop	Dell Optiplex 3050	/ AA-TWFRM10 / FBQT9P2
7.	JAHARINAH BINTI PIUT	Desktop	Dell Optiplex 3070	/ AA-TWFRM16 / CXTBNX2
8.	FATWA BINTI MOHD ALI	Desktop	Dell Optiplex 3070	/ AA-TWFRM14 / HCCFX53
9.	Sardi Bin Samsuddin	Desktop	Dell Optiplex 3070	/ AA-TWFRM15 / HCCGX53
10.	BETSIELLA DOLORIS A PUDOK	Desktop	Dell Optiplex 3070	/ AA-TWFRM17 / HCBHX53
11.	ASMAH BINTI A. KARIM	Desktop	Dell Optiplex 3090	/ AA-TWFRM20 / 6LDKQP3
12.	THAMMANOON SAENGKAEW	Desktop	Dell Optiplex 3090	/ AA-TWFRM31 / 29SDPQ3
13.	SITI KHADIJAH BINTI HALIDE	Desktop	Dell Optiplex 3090	/ AA-TWFRM30 / 7LDKQP3
14.	JAHARINAH BINTI PIUT		Epson EB-X04	1011-08-22 / AA-TWUFRMEP02 / WD5K7400832
15.	MUHAMMAD ZAIME BIN BERAHIM	Printer (Dot Matrix)	Epson LQ-310	8140-09-28 / EPSON02 / R9DY146300
16.	JAHARINAH BINTI PIUT	Others	Others	/ AA-IPPH45 / 3142018111403897

D. Pending Purchasing For 2022

Tech Refresh

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.
1.	Hendrawatih sabuh binti martin	Desktop	Dell Optiplex 3070	4500189821
2.	Fatwa Binti Mohd Ali	Desktop	Dell Optiplex 3070	4500189821
3.	Betsiella doloris puduk	Desktop	Dell Optiplex 3070	4500189821

E. Budget Plan For 2023**Manage IT Asset**

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.
5.	Hendrawatih sabuh binti martin	Desktop	Dell Optiplex 3070	4500189821
6.	Fatwa Binti Mohd Ali	Desktop	Dell Optiplex 3070	4500189821
7.	Betsiella doloris puduk	Desktop	Dell Optiplex 3070	4500189821

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019