



SUMMARY ASSET DECLARATION 2020 & BUDGET SURVEY 2021 FORM

ATM-FM08

To : AA - SEMPORNA FARM
From : Information Technology Service Office
Date : 29th August 2022

SUMMARY OF IT ASSET 2022 & BUDGET 2023

We refer to the above matter.

Following is the summary for AA - SEMPORNA FARM :

A. Summary of IT Asset

No. Of Staff	Desktop	Laptop	Printer (Dot Matrix)	Printer (InkJet)
26	9	1	1	1

B. Detailed Information Of Active IT Asset

No.	User	Device	Model	Asset ID/Computer Name/Serial No.
1.	Ramate Ieamsrong	Laptop	Dell Latitude 5290	/ AA-SPNFRMNB03 / 3PODRV2
2.	MOHD SHARZLEE BIN SAPRANI	Desktop	Dell Optiplex 3050	/ AA-SPNFRM15 / FBZT9P2
3.	LIZA BINTI THOMAS	Desktop	Dell Optiplex 3050	/ AA-SPNFRM10 / FBTS9P2
4.	DARMIAH BINTI KASMAN	Desktop	Dell Optiplex 3050	/ AA-SPNFRM12 / FBWR9P2
5.	NASMAWATI BINTI SAHARUDDIN	Desktop	Dell Optiplex 3050	/ AA-SPNFRM13 / FBXS9P2
6.	HASMUNIRA BINTI HASAN	Desktop	Dell Optiplex 3050	/ AA-SPNFRM11 / FBV0BP2
7.	SUMARTO BAHARUDDIN	Desktop	Dell Optiplex 3050	/ AA-SPNFRM14 / FBY0BP2
8.	MOHD ROZAIMAN BIN PETRUS @ ABD HAFIDZ	Desktop	Dell Optiplex 3050	/ AA-SPNFRM16 / FCO1BP2
9.	SUTTINEE NIYOMDECHA	Desktop	Dell Optiplex 3080	/ AA-SPNFRM18 / 44J3NF3
10.	NATTAPHONG THONGNUEAKHAENG	Desktop	Dell Optiplex 3080	/ AA-SPNFRM17 / 54J3NF3
11.	NASMAWATI BINTI SAHARUDDIN	Printer (Dot Matrix)	Epson LQ-310	/ AA-SMFMPRT01 / R9DY003690
12.	DARMIAH BINTI KASMAN		HP Deskjet InkAdvantage 3777 AIO	2022-08-01 / AA-SMFMPRT02 / CN7622D336

D. Pending Purchasing For 2022**Tech Refresh**

No.	User	Device	Model	PO No.

New Request

No.	User	Device	Model	PO No.

E. Budget Plan For 2023

Manage IT Asset

No.	User	Device	Model	Computer Name/ Serial No.	Remark

New Request

No.	User	Device	Model	PO No.

If the information above is incorrect, please notify us via email to itso.survey@cpmalaysia.com before 25 August 2022.

Thank You

Yours faithfully,

Information Technology Service Office

INTERNAL USE
Effective Date : 30 May 2019